

## CURRICULUM VITAE

### **Personal Information**

Name: Siobhan Elliott  
Date of Birth: 14<sup>th</sup> April 1968  
Marital Status: Single  
Address: Regione Grata 2, 28045 Inverio, NO.  
Telephone: 0322.255987 / 339 - 7035389  
e-mail: siobhanelliott2000@yahoo.com

### **Education**

June 1995 Centre of English Studies,  
Dame Street, Dublin  
RELSA Certificate of TEFL

1993 – 1994 Diploma in Business Studies

1988 - 1993 Trinity College Dublin  
B.A. (Hons) Arts 2:2  
English (major) , Classical Civilisations (minor)

1986 St Josephs of Cluny Convent School. Leaving Certificate

### **Professional Experience**

2006 – present Free Lance English Language Teacher

2005 – 2006 British Institutes Arona

July 2003 – 2005 Assistant to Sales Manager in International Pharmaceutical company.

September 1998 British Institutes, Saronno Director of Studies  
- June 2003 Responsible for didactical running of the school and a team of up to 25 teachers. Devising and organising induction training, specialising in business English. Setting up courses for clients. All courses were personalised to clients requirements. Design tests for general and business courses.

September 1997 British Institutes, Saronno, Acting Director of Studies  
- July 1998

June 1996 British Institutes, Saronno, Teacher.  
- July 1997 All levels from Elementary to Proficiency.  
Including English for general purposes, conversation courses, European Certified Courses, and English for business purposes. Specialising primarily with Cambridge and Business courses.

October 1995 British Institutes, Novara, Teacher  
- June 1996 Elementary to Advanced levels,  
English for general purposes, business purposes, and Cambridge courses.

Summer 1995 Centre of English Studies, Dame St, Dublin  
English Teacher  
Elementary to Advanced levels, ages 8 to 20

I authorise the use of the information contained in this document for public use